

Sankalp Share Brokers Private Limited.

Step by step procedures for Filing a Complaint on our designated

email ID : investors@sankalpcares.com,

Sankalp.dp@sankalpcares.com

1. If you have any complaint please email the same from your registered e-mail Id with us to our exclusive e-mail Id: **investors@sankalpcares.com**, **Sankalp.dp@sankalpcares.com**.
2. Alternatively, you can also visit our office and lodge your complain physically.
3. Your complaint would be looked into by the Compliance Officer and his team and the status of the same would be communicated to you on your Registered e-mail ID within 15 working days.
4. In the meantime, you can also contact the Compliance officer on the contact details given on the Company's website to know the status of the same.
5. In the absence of any response / complaint not being addressed to your satisfaction within 15 working Days, you may lodge a complaint with any of the Authorities like NSE/BSE/CDSL/SEBI. Details of the same are given on the "Contact Us" under Escalation Matrix Tab on our website.